

BILL NO. S-92-08-27

SPECIAL ORDINANCE NO. S-

15392

AN ORDINANCE approving the awarding of Reference #1606 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and REDI-MED for the Fort Wayne Police Department.

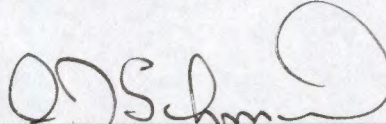
NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That Reference #1606 between the City of Fort Wayne, by and through its Department of Purchasing and REDI-MED for the Fort Wayne Police Department, respectfully for:

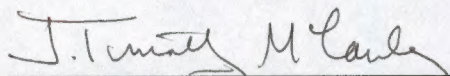
drug testing services for the Fort Wayne Police Department;

involving a total cost of Forty-Three Thousand Nine Hundred Forty-Two and 50/100<sup>±</sup> (\$43,954.50<sup>±</sup>), all as more particularly set forth in said Reference #1606 which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
Council Member

APPROVED AS TO FORM  
AND LEGALITY

  
J. Timothy McCaulay, City Attorney



REF NO.: 1606  
DEPT.: Police Department  
DATE: 08/11/92  
ITEM/SERV.: Drug Testing Services

**PURCHASING INFORMATION**

ADVERTISED BID: yes  
DATES ADVERTISED: 6/13/92 & 6/20/92  
OPENING DATE: 7/2/92  
WRITTEN QUOTE: NO  
DUE DATE:  
VERBAL QUOTE: NO  
SINGLE SOURCE: NO  
NO. OF VENDORS NOTIFIED: 8  
NO. OF VENDORS RECEIVING BID: 6  
NO. OF VENDORS RETURNING BID: 4  
NO. OF VENDORS DISQUALIFIED: 0  
NO. OF VENDORS NOT RESPONDING: 2  
DATE SENT TO DEPT. FOR RECOMM.: 07/14/92  
DATE RECOMM. REC'D IN PURCH.: 07/24/92

**COUNCIL INFORMATION**

DATE INFOR SENT TO LAW DEPT.: 08/05/92  
INTRODUCTION DATE:: 08/11/92  
DISCUSSION DATE: 08/18/92  
PASSAGE DATE: 08/25/92  
ORDINANCE NO.:  
AMOUNT APPROVED AND/OR SPENT LAST YEAR:  
(IF APPLICABLE)

REFERENCE NO. 1606  
DRUG TESTING SERVICES  
2CPD215  
7/6/92

DESCRIPTION	PARKVIEW	RED-MED	SMITH/KLINE	ROCHE
370/SCREENING	10360.00	7677.50	7677.50	7400.00
560/SCREENING	15680.00	11620.00	11620.00	11200.00
370/TESTING	12950.00	9805.00	11100.00	14800.00
560/TESTING	19600.00	14840.00	16800.00	22400.00
COURT/TESTING	500.00/DAY	25.00/HR	1200.00/DAY	800.00/DAY
	PLUS EXPENS	MD&STAFF		PLUS EXPENS

OPTION				
BUNDLE PRICE				
(Unit Cost)	\$35.00	\$20.75	\$30.00	\$26.00/\$31.00

FRONT PAGE/INVITATION TO BID  
DEPARTMENT OF PURCHASING  
CITY OF FORT WAYNE, ALLEN COUNTY, INDIANA  
ONE MAIN STREET - ROOM 350  
PHONE 219-427-1101

BID OPENING DATE July 2, 1992 BID REFERENCE # 1606

SEALED BIDS SHOULD BE DELIVERED TO DEPARTMENT OF PURCHASING, ROOM 350, CITY-COUNTY BUILDING UP TO 11:00 A.M. ON OR BEFORE OPENING DATE.

SEALED BIDS WILL BE OPENED PUBLICLY AT 11:01 A.M. IN THE BOARD OF WORKS & SAFETY CONFERENCE ROOM ON THE THIRD FLOOR OF THE CITY-COUNTY BUILDING. "NO LATE BIDS WILL BE ACCEPTED AFTER 11:00 A.M. FOR ANY REASON WHATSOEVER".

THIS INVITATION FOR BID IS FOR \_\_\_\_\_

DRUG TESTING SERVICES PER SPECIFICATIONS.

AND REQUESTED BY F W POLICE DEPARTMENT

THIS BID REQUIRES A XX 5% BID BOND, CERTIFIED OR CASHIER'S CHECK OF ALL BIDDERS.

THIS BID REQUIRES A XX 100% PERFORMANCE BOND OF SUCCESSFUL BIDDER(S).

PROMPT PAYMENT DISCOUNTS WILL BE ALLOWED AS FOLLOWS: \_\_\_\_\_% IF PAID WITHIN \_\_\_\_\_ DAYS.

THIS INVITATION IS ISSUED TO ESTABLISH A CONTRACT TO SUPPLY THE CITY OF FORT WAYNE WITH A COMMODITY OR SERVICE IN ACCORDANCE WITH ACCOMPANYING SPECIFICATIONS.

THE EXECUTION HEREOF BY THE BIDDER IS ACCEPTANCE OF ALL TERMS AND CONDITIONS HEREIN AND IN THAT REGARD THE BIDDER AGREES TO BE BOUND BY SAME AND BE BOUND TO THE AMOUNT OF HIS/HER BID FOR A PERIOD OF NINETY (90) DAYS.

FIRM NAME RECIMED, INC.

STREET ADDRESS 315 E. Cook Rd.

CITY Fort Wayne IN PHONE # 489-2772

BY Herman R. Palkulnech Jr.  
REPRESENTATIVE SIGNATURE

SPECIFICATIONS FOR  
DRUG TESTING SERVICES  
FORT WAYNE POLICE DEPARTMENT

1. Availability of testing or sample collection on 24 hour basis to comply with areas A, B, C, D, and E found on page two (2) of the Drug Testing Policy of the Fort Wayne Police Dept. which is enclosed.
2. Documentation of your organization's sample collection protocol. It is our desire that your organization's trained personnel be responsible for the actual logging of specimen collection and oversight of specimen collection. One (1) staff member of the Fort Wayne Police Department would be present to ensure adherence to agency policy.
3. Documentation of your organizations's continuity and testing protocol, and laboratory facility certification.
4. Type of testing for the initial screen and for any confirmation testing required.
5. To ensure an open atmosphere in implementing this policy, we would desire to have a small group of F.W.P.D. personnel (union leaders and some administrative staff) participate in the procedure required by your organization and be availed of the opportunity to tour any laboratory facility utilized for this purpose by your organization. If this request cannot be satisfied, please advise in your documentation.
6. Cost for initial screening, confirmation testing and administrative hearing or court testimony as required.

INITIAL SCREENING:

370 Employees

\$ 7,677.50

560 Employees

\$ 11,620.00

CONFIRMATION TESTING:

370 Employees

\$ 26.50/metabolite (Substance)

560 Employees

\$ 26.50/metabolite

HEARING/COURT TESTIMONY:

Testimony

\$ 25.00/Hr. for MD or staff

TERMS OF AGREEMENT: AUGUST 1, 1992 THRU JULY 31, 1994

## BID, OFFER OR PROPOSAL FOR SALE OR LEASE OF MATERIALS

(Defined at I.C. 36-1-2-9.5)  
(Please type or print)

Date: 6/1/92

1. Governmental Unit: City of Fort Wayne  
2. County: Allen  
3. Bidder (Firm): REIMED, Inc.  
Address: 315 E. Cline Rd.  
City/State: FORT WAYNE IN 46825  
4. Telephone Number: 219-489-2372 x0  
5. Agent of Bidder (if applicable):

Pursuant to notices given, the undersigned offers bid(s) to City of Fort Wayne (Governmental Unit) in accordance with the following attachment(s) which specify the class or item number or description, quantity, unit, unit price and total amount.

The contract will be awarded by classes or items, in accordance with specifications. Any changes or alterations in the items specified will render such bid void as to that class or item. Bidder promises that he has not offered nor received a less price than the price stated in his bid for the materials included in said bid. Bidder further agrees that he will not withdraw his bid from the office in which it is filed. A certified check or bond shall be filed with each bid if required, and liability for breach shall be enforceable upon the contract, the bond or certified check or both as the case may be.

Signature of Bidder or Agent

**BID OFFER OR PROPOSAL**

Attach separate sheet listing each item bid based on specifications published by governing body. Following is an example of the bid format:

Class or Item	Quantity	Unit	Description	Unit Price	Amount
Drug Testing	310/560	1	10 panel screen	20.75	7677.50/11,620.00

## NON-COLLUSION AFFIDAVIT

STATE OF INDIANA )  
*Allen* ) SS:  
COUNTY )

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

REGIMED, INC.  
Bladder (Firm) 1

Signature of Bidder or Agent

Subscribed and sworn to before me this 1 day of July, 1992.

My Commission Expires: 2-2-93

County of Residence: Noble

Jane A. Smith  
Notary Public

JANE A. SMITH  
Notary Public Printed Name

## ACCEPTANCE

There now being sufficient unobligated appropriated funds available, the contracting authority of \_\_\_\_\_ (Governmental Unit) hereby accepts the terms of the attached bid for \_\_\_\_\_ classes or items numbered \_\_\_\_\_ and promises to pay the undersigned bidder upon delivery the price quoted for the materials stipulated in said bid.

**Contracting Authority Members:**

Date: \_\_\_\_\_

[illegible]

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

THE CINCINNATI INSURANCE COMPANY  
CINCINNATI, OHIO

# Bid Bond

## PUBLIC CONTRACTS

KNOW ALL MEN BY THESE PRESENTS, that we REDIMED, INC.  
315 East Cook Road, Fort Wayne, Indiana 46825  
as Principal, hereinafter called the Principal, and THE CINCINNATI INSURANCE COMPANY, a corporation duly  
organized under the laws of the State of Ohio, as Surety, hereinafter called the Surety, are held and firmly bound unto  
CITY OF FORT WAYNE, INDIANA

as Obligee, hereinafter called the Obligee, in the sum of \_\_\_\_\_  
FIVE PERCENT OF THE TOTAL AMOUNT BID \_\_\_\_\_ Dollars (\$ -----5%-----),  
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs,  
executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

PROVIDE MEDICAL SERVICES - DRUG TESTING ONLY

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal within the period specified therein for  
acceptance (60 days if no period is specified) and the Principal shall enter into a contract with the said Obligee in accordance  
with the terms of said bid and give bond for the faithful performance thereof within the period specified (30 days if no period  
is specified); or if the Principal shall, in the case of failure to do so, indemnify the Obligee against any loss the Obligee may  
suffer directly arising by reason of such failure, not to exceed the penalty of this bond, then this obligation shall be null and  
void; otherwise to remain in full force and effect.

Signed and sealed this 2nd day of July, 19 92.

REDIMED, INC. \_\_\_\_\_  
(Principal) (Seal)  
By: Dale J. Cochran pres. \_\_\_\_\_  
(Title)

THE CINCINNATI INSURANCE COMPANY \_\_\_\_\_  
(Seal)  
By: Jennifer J. Ruprecht \_\_\_\_\_  
Jennifer J. Ruprecht Attorney-in-Fact

THE CINCINNATI INSURANCE COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY, a corporation organized under the laws of the State of Ohio, and having its principal office in the City of Fairfield, Ohio, does hereby constitute and appoint

H. Stanley Huff, Jr.; Donald F. Campbell; Jennifer J. Ruprecht;  
Sandra Huff Waldrop; Thomas J. Campbell and/or William B. Richards

of Fort Wayne, Indiana its true and lawful Attorney(s)-in-Fact to sign, execute, seal and deliver on its behalf as Surety, and as its act and deed, any and all bonds, policies, undertakings, or other like instruments, as follows:

Any such obligations in the United States, up to  
Five Million and No/100 Dollars (\$5,000,000.00).

This appointment is made under and by authority of the following resolution passed by the Board of Directors of said Company at a meeting held in the principal office of the Company, a quorum being present and voting, on the 6th day of December, 1958, which resolution is still in effect:

"RESOLVED, that the President or any Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company."

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company at a meeting duly called and held on the 7th day of December, 1973.

"RESOLVED, that the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary and Treasurer and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company."

IN WITNESS WHEREOF, THE CINCINNATI INSURANCE COMPANY has caused these presents to be sealed with its corporate seal, duly attested by its Senior Vice President this 20th day of September, 1990.

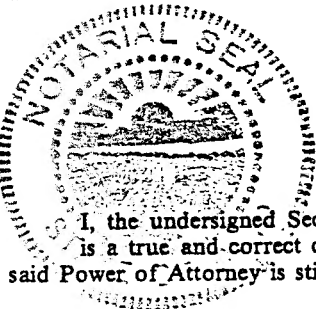


STATE OF OHIO ) ss:  
COUNTY OF BUTLER )

THE CINCINNATI INSURANCE COMPANY

*David T. McCurdy*  
Senior Vice President

On this 20th day of September, 1990, before me came the above-named Senior Vice President of THE CINCINNATI INSURANCE COMPANY, to me personally known to be the officer described herein, and acknowledged that the seal affixed to the preceding instrument is the corporate seal of said Company and the corporate seal and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporation.



*Henry G. Berlon*  
HENRY G. BERLON, Attorney At Law  
Notary Public State of Ohio  
My commission has no expiration date.  
Section 147.03 R. C.

I, the undersigned Secretary and Treasurer of THE CINCINNATI INSURANCE COMPANY, hereby certify that the above is a true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in full force and effect.

GIVEN under my hand and seal of said Company at Fairfield, Ohio.  
this 2nd day of July 19 92.



*Robert J. Duchaus*  
Secretary and Treasurer



## DRUG TESTING PROPOSAL SHEET

July 1, 1992

### FORT WAYNE POLICE DEPARTMENT

submitted by Howard (Skip) Balkenbusch, RN

The following was constructed to answer those questions or requests for documentation regarding, "SPECIFICATIONS FOR DRUG TESTING SERVICES FORT WAYNE POLICE DEPARTMENT", page one.

1) REDIMED operates four medical clinics, three of which are open 10am - 10pm, seven days per week, and the fourth is open from 12n - 8pm, also seven days per week. The staff in these clinics are trained and routinely performed the types of specimen collections referred to in this bid. DURING OUR CLOSED HOURS HIGHLY TRAINED STAFF ARE AVAILABLE DURING NIGHT HOURS TO PERFORM OTHER NEEDED INITIAL SCREENS, RANDOM SCREENS, REASONABLE SUSPICION SCREENS OR OTHER REQUESTS. Through existing written agreements it is also possible to have certain hospital emergency departments perform these collections, though we strongly prefer the use of on-call staff. It is the intent of this proposal to utilize the REDIMED located on Fairfield (in the previous Lutheran ER location) for a majority of the initial screening, although other clinics could be used if necessary.

2) In the event that the employer does not provide a specific written procedure for collection we then utilize the standards promulgated by the National Institute of Drug Abuse (NIDA). Those standards have been attached for your review.

3) We have also attached the requisition/chain of custody form, again, using NIDA protocol. Strict chain-of-custody procedures are followed.

4) Our testing is conducted in a NIDA certified laboratory using the EMIT technique for the initial test and GC/MS procedures for the confirmation process.

5) We not only welcome, we strongly encourage tours of any of our facilities at any time. Convenience, quality, cleanliness, and kindness are bench marks of our care.

Page Two: Specifications

OTHER:

1) In close cooperation with Lutheran Hospital we are also capable of facilitating immediate referrals for impaired employees utilizing the expertise of Lynn Hatfield.

2) We would note that the bid document makes no reference to drug detection threshold levels on the initial or confirmatory screens. We would recommend inclusion of written thresholds levels to assure that court acceptable standards are being used, this may be particularly important to an officer exposed passively to marijuana smoke.

3) We strongly advise against the use of hair drug testing, especially for police officers due to possible passive exposures to drug substances. This method of testing is not recognized by the national organization of forensic pathologists as several scientific studies are pending and underway. I would direct any further questions you may have regarding this process to Dr. Ian McDonald. Dr. McDonald is a nationally recognized expert who functions as a full time Medical Review Officer. Dr. McDonald was assistant to the Surgeon General at the time when much of today's drug testing regulations were created. He is located in Washington D.C. His telephone number is on file.

# Collection Procedures

## I. Prior to Collection

Collection site facilities are clean, well lighted, and dedicated solely to urinalysis collection during collection process.

Collection site has all required materials, personnel, and supervision.

(1) Supplies

(2) One male and one female collector necessary for observed collection.

(3) Motor carrier supervisor

**Note:** Presence of supervisor is not required, but should be available by phone.

Toilet bluing agent placed in toilet bowl.

No other source of water in enclosure where urination occurs.

Request photo identification from employee.

(1) Identification badge with photo.

(2) Driver's license with photo.

(3) If no photo identification, then identification by carrier official who can positively identify the individual.

Show ID to driver if requested.

Provide driver with written material setting forth the driver's responsibility.

## II. A. Collection (Unobserved)

Collector asks driver to remove unnecessary outer garments such as coat or jacket.

Provide receipt for personal items that do not remain in the same room.

All personal belongings such as purse or briefcase remain with outer garments.

**Note:** Driver may retain wallet.

Driver instructed to wash and dry hands.

Driver provided with urine specimen collection bottle/container, that is securely wrapped. It will be provided to the driver still wrapped or unwrapped to the driver's presence.

**Note:** Driver remains in the presence of collector does not have access to fountains, faucets, dispensers, or any other materials which be used to adulterate the specimen.

Driver enters stall or otherwise partitioned area that allows for individual privacy.

**Note:** If using a public restroom, the collector remains in the restroom, but outside the stall until the specimen is collected.

Collector notes any unusual circumstances, behavior or appearance on the custody and control form.

Collector receives specimen from driver.

### ***Collection (Observed):***

Under specific circumstances, collection under direct observation is authorized. See page 7 for the specific circumstances.

All procedures shall be conducted in a professional, discreet, and objective manner.

Motor carrier supervisor or higher level supervisor in the collection site concurs with decision by a collector to obtain a specimen under the direct observation of a same gender collector based on a reason to believe that the individual may alter or substitute the specimen to be provided.

Collector informs driver that collection will be under direct observation.

Collector of the same gender accompanies driver into collection facility.

Driver washes and dries hands.

Driver provided with urine collection bottle/container.

**Note:** Only the driver and collector shall be in the collection area,

Collector positions him/herself in a manner to verify that the specimen passes directly from the driver's body into the specimen container.

**Note:** The observation of an individual urinating is highly sensitive and no information concerning this event shall be released except that it was performed.

Collector receives specimen from driver.

Collector documents on chain-of-custody form that collection was done under direct observation.

### ***III. After Collection***

Upon receiving specimen from driver:

- (1) Ensure that 60 ml (2 oz) of urine is in specimen bottle.
- (2) Measure temperature of specimen.  
--Acceptable range is 90.5°F - 99.8°F/32.5° - 37.7°C  
--Time from urination to temperature measurement shall not exceed 4 minutes.

- (3) Inspect specimen's color, and look for any signs of contaminants.

**Note:** Any unusual findings shall be noted on chain-of-custody form. Whenever there is reason to believe that the driver has altered or substituted the specimen, a second specimen shall be obtained under direct observation.

Collector and driver shall keep the specimen in view at all times prior to its being sealed and labeled.

Collector places tamperproof seal over the bottle's cap and down the sides of the bottle.

Collector enters all information identifying the specimen on the Custody and Control Form.

- (1) Collector signs form.
- (2) Driver signs form certifying that the specimen



identified as having been collected from him or her is in fact the specimen that he or she provided.

\_\_\_\_\_  
Prepare specimen for shipment.

**Note:** If the specimen is not immediately prepared for shipment, it shall be appropriately safeguarded during temporary storage.

- (1) Specimens should be mailed within 24 hours of collection if possible.
- (2) Minimize the number of persons handling specimen.
- (3) **The date and purpose shall be documented on the Custody and Control Form each time a specimen is handled or transferred, and every individual shall be identified.**
- (4) The specimens shall be placed in containers designed to minimize possibility of damage and be securely sealed to eliminate the possibility of undetected tampering.

\_\_\_\_\_  
On tape sealing the container, the collection site person shall sign and enter date specimen(s) are sealed in the container for shipment.

\_\_\_\_\_  
When the container is shipped to a lab it is not necessary to obtain a signature from the pick-up driver. An entry in the RECEIVED BY box on the form of "Common Carriers," "Postal" or the name of the carrier is sufficient.

\_\_\_\_\_  
Collector ensures that the chain-of-custody documentation is attached or enclosed in each container sealed for shipment to the drug testing laboratory.



N72314  
REDI MED NORTH  
315 E COOK RD  
FORT WAYNE, IN 46825

219-489-7334

**DO NOT WRITE  
IN THIS AREA**

**CHAIN OF CUSTODY**

**STEP 1 — TO BE COMPLETED BY EMPLOYER/COLLECTOR  
DONOR IDENTIFICATION — PLEASE PRINT**

LAST NAME \_\_\_\_\_  
FIRST NAME \_\_\_\_\_ M.I. \_\_\_\_\_  
SOC. SEC. NO. \_\_\_\_\_  
EMPLOYEE NO. \_\_\_\_\_  
DONOR I.D. VERIFIED ☐ PHOTO I.D. ☐  
EMPLOYER REPRESENTATIVE ☐

SIGNATURE OF EMPLOYER REP. \_\_\_\_\_

REASON FOR TEST (CHECK ONE)  
☐ (1) PRE-EMPLOYMENT ☐ (2) POST ACCIDENT ☐ (3) RANDOM  
☐ (4) PERIODIC ☐ (5) REASONABLE SUSPICION/CAUSE  
☐ (6) RETURN TO DUTY  
☐ (99) OTHER (SPECIFY) \_\_\_\_\_

TESTS  
( ) 5445A SAP 10, GC/MS  
( ) 5361A SAP 10, GC/MS

TOTAL TESTS ORDERED

SPECIMEN TYPE ☐ URINE ☐ BLOOD (SUBMIT ONLY ONE SPECIMEN WITH EACH REQUISITION)

STEP 2 — COLLECTOR, FOR URINE SPECIMENS, READ TEMPERATURE WITHIN FOUR MINUTES OF COLLECTION.  
CHECK THE BOX IF TEMPERATURE IS WITHIN THE SPECIFIED RANGE ☐ 90°-100°F / 32°-38°C

OR RECORD ACTUAL TEMPERATURE HERE: \_\_\_\_\_

STEP 3 — TO BE COMPLETED BY COLLECTOR.

COLLECTION SITE \_\_\_\_\_

COLLECTION DATE \_\_\_\_\_ TIME \_\_\_\_\_ ☐ AM ☐ PM

ADDRESS \_\_\_\_\_

REMARKS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
( )  
PHONE \_\_\_\_\_

Certify that the specimen identified on this form is the specimen presented to me by the employee identified in Step 1 above, and was collected, labeled and sealed in the donor's presence.

COLLECTORS NAME PRINT (FIRST, M.I., LAST) \_\_\_\_\_

SIGNATURE OF COLLECTOR \_\_\_\_\_

STEP 4 — TO BE INITIATED BY THE DONOR AND COMPLETED AS NECESSARY THEREAFTER

PURPOSE OF CHANGE	RELEASED BY SIGNATURE	RECEIVED BY SIGNATURE	DATE
1. PROVIDE SPECIMEN FOR TESTING	_____	_____	_____
2. SHIPMENT TO LABORATORY	_____	_____	_____
3. _____	_____	_____	_____

COMMENTS:

72314000-  
9196561

72314000-  
9196561

72314000-  
9196561

72314000-  
9196561

SPECIMEN PACKAGE INTEGRITY WAS ☐ ACCEPTABLE ☐ UNACCEPTABLE WHEN RECEIVED IN LAB.

RECEIVER'S INITIALS \_\_\_\_\_

**FOR OFFICE USE**

Read the first time in full and on motion by Delmuth, seconded by \_\_\_\_\_, and duly adopted, read the second time by title and referred to the Committee on Committee of the Whole and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Common Council Conference Room 128, City-County Building, Fort Wayne, Indiana, on \_\_\_\_\_, the \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M., E.S.T.

DATED: 8-11-92

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Delmuth, seconded by \_\_\_\_\_, and duly adopted, placed on its passage. PASSED ~~LOST~~ by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	<u>9</u>			
BRADBURY	<u>✓</u>			
EDMONDS	<u>✓</u>			
GiaQUINTA	<u>✓</u>			
HENRY	<u>✓</u>			
LONG	<u>✓</u>			
LUNSEY	<u>✓</u>			
RAVINE	<u>✓</u>			
SCHMIDT	<u>✓</u>			
TALARICO	<u>✓</u>			

DATED: 8-25-92

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ANNEXATION) \_\_\_\_\_ (APPROPRIATION) \_\_\_\_\_ (GENERAL) \_\_\_\_\_ (SPECIAL) \_\_\_\_\_ (ZONING) \_\_\_\_\_ ORDINANCE ~~RESOLUTION~~ NO. 8-153-92 on the 25th day of August, 1992

ATTEST:

(SEAL)

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Thomas E. Henry  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 26th day of August, 1992, at the hour of 1:30 o'clock P. M., E.S.T.

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 28th day of August, 1992, at the hour of 6:00 o'clock P. M., E.S.T.

Paul Helmke  
PAUL HELMKE, MAYOR

*whole*

*copy whole*

DIGEST SHEET

TITLE OF ORDINANCE: Special

DEPARTMENT REQUESTING ORDINANCE: Purchasing

SYSNOPSIS OF ORDINANCE: An ordinance approving the award Ref. No. 1606 for Drug Testing Services for the Police Dept. The cost reflects the most responsive vendor and should be awarded to Redi-Med in the amount of \$43,942.50 +/-.

IF NOT LOWEST, WHO WAS AND WHY WERE THEY NOT AWARDED:

EFFECT OF PASSAGE: This project would provide initial drug testing services of all agency sworn personnel and continued testing of agency personnel pursuant to policy and would promote a drug-free work environment which enhances integrity level of all agency personnel.

IF REPLACEMENT, WHAT NECESSITATES:

EFFECT OF NON-PASSAGE: The drug testing policy could not be implemented and the agency's ability to screen for drug impairment would be eliminated.

PRIOR APPROVAL REQUESTED: NO DATE:

MONIES INVOLVED: Redi-Med \$43,942.50 +/-

PRICE AGREEMENT: NO

PURCHASE ORDER: YES

*J-92-08-27*

ACCOUNT INFORMATION: 010-014-OFFC-4135  
Police Department

PRIOR APPROVAL: DATE:  
(IF APPLICABLE)



BILL NO. S-92-08-27

REPORT OF THE COMMITTEE ON  
THE COMMITTEE OF THE WHOLE

DONALD J. SCHMIDT, CHAIR  
CLETUS R. EDMONDS, VICE CHAIR  
ALL COUNCIL MEMBERS

WE, YOUR COMMITTEE ON THE COMMITTEE OF THE WHOLE TO WHOM WAS  
REFERRED AN (ORDINANCE) (~~RESOLUTION~~) approving the awarding  
of Reference #1606 by the City of Fort Wayne, Indiana, by and  
through its Department of Purchasing and REDI-MED for the Fort  
Wayne Police Department

HAVE HAD SAID (ORDINANCE) (~~RESOLUTION~~) UNDER CONSIDERATION  
AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID  
(ORDINANCE) (~~RESOLUTION~~)

DO PASS

DO NOT PASS

ABSTAIN

NO REC

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DATED: 8-25-92

Sandra E. Kennedy  
City Clerk